

**AMERICAN LEGION POST #233
LEGIONNAIRE MEETING MINUTES
03AUG06**

The meeting was called-to-order at 1906 hours; there were 14 members present. Chaplain was absent, Steve Stevers presiding in his stead.

Adjutant read the minutes of the 06JUL06 meeting. Johnny Jones requested amendment to the start time of 1950 hours, not 1750 hours. Motion passed. Minutes approved with amendment.

New Business

Adjutant read-in 17 new candidates for membership. John Wagener made a motion - all were approved.

CDR complemented Past Adjutant, John Wagener's hard work for the past year and extended same to his training of Present Adjutant, Patty O'Callahan. CDR complemented her with the handling of the blitz of renewal's (154 to-date) and new memberships (17) at the crest of her term.

Officers Report

Finance Officer, Mike Holland:

The Finance Report was presented for discussion.

- It was discussed that the Finance Report needs to be in the form of a P&L Statement, needs to show more in-depth information.
- Finance Officer, Mike Holland reported that the canteen's liquor sales were up, and will be showing those numbers in the next Finance Report.
- Adjutant read the section of the E-Board meeting minutes of 27JUL06 to clarify discussion of Post's building insurance bill, as was brought forth by the Finance Officer's concern that the cost of the Insurance may be going up due to the hurricane seasons of past years.
 - ❖ The membership decided that we will revisit this topic upon receipt of the new bill. If the rate has gone up, we will seek assistance from the SAL & Ladies Auxiliary units for a fair share in the payment.
 - ❖ Johnny Jones offered assistance in payment of funds since the other units depend on their income from Fund Raisers.
 - ❖ John Wagener suggested that when we get the bill, and if necessary, we might only need assistance with the portion of the increase ~ not splitting the bill three ways.
 - ❖ SAL CDR, Steve Willis reported that the SAL made approximately \$2,000 annually.
 - ❖ Finance Officer advised membership that we have adequate funds to pay the insurance bill.
 - ❖ Steve Willis made a motion that we revisit this topic upon receipt of the bill. Motion passed.

**Post #233
Legionnaire Meeting
Minutes of 03AUG'06**

There being no further discussion on the Finance Report, Johnny Jones made a motion that we accept the Finance Report. Motion passed.

1st Vice CDR, Jim Ross

- Advised membership that it has been brought to his attention that there are cemetery plots at Mayport for the needy; some are side-by-side, selections available, possibly for the benefactors ~ if the Chaplain would like to look into this, Jim Ross has the information for him.

- Nothing further to discuss at this time.

2nd Vice CDR, Mike Wright

- Violations of Guest rules:
 - ❖ Members are not signing their guests in.
 - ❖ Guests have returned more than three (3) times ~ without applying for membership.
 - ❖ Most often during the WED & FRI nights with food ~ the 'guests' will have one drink, eat and then leave.
 - ❖ One evening, in particular, 12 members were not able to purchase food ~ while standing in line at the top of the hour.
 - ❖ Guest Guidelines need to be posted at the front door.
 - ❖ Possibly a desk at the front area for signing-in of guests ~ Sergeant-at-Arms to look into this.
 - ❖ Johnny Jones suggested changing sign-in form.
 - ❖ Johnny Jones also noted that there would be a considerable loss of money if we enforced the "3 times only" rule during lunchtime. There are a lot of construction workers that come in for lunch and have increased our lunch business.
 - ❖ Sergeant-at-Arms will review the sign-in sheets to develop data.
 - ❖ CDR asked for the House Committee to take the lead on this issue and will be discussed again at the next Legionnaire Meeting.
 - ❖ Motion was tabled until report from House Committee.

- Possible increase in food cost:
 - ❖ Breakfast up \$1.00
 - ❖ Wednesday Night up \$2.00
 - ❖ Friday Night up \$4.00

- House Committee to look into a monthly Birthday celebration for members ~ serving them free pizza & a drink or something similar; and it needs to be advertised in the newsletter, held on a Monday night, maybe.
 - ❖ Motion was tabled until report from House Committee.

**Post #233
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Minutes of 03AUG'06**

- **Cooking Team Captains**
 - ❖ Once every 12 weeks, per team
 - ❖ To alleviate the same person(s) from cooking more than once a month.
 - ❖ Scheduling and menus to be decided upon well in advance.

- **Cost of food and reimbursement from Post to volunteers – what is the cap amount for food preparation?**
 - ❖ New By-Laws need to be looked at for interpretation.
 - ❖ John Wagener suggested we formulate a program.
 - ❖ Johnny Jones suggested bottom line to be \$200 on Wednesday night and if chefs want to spend over that cap ~ that would be paid by them.
 - ❖ CDR asked for the House Committee to take the lead on this issue and will be discussed again at the next Legionnaire Meeting.
 - ❖ Motion was tabled until report from House Committee.

- **Discussion about cancelling Golfer's Lunch on Saturday ~ not bringing in enough money.**
 - ❖ CDR asked for the House Committee to take the lead on this issue and will be discussed again at the next Legionnaire Meeting.
 - ❖ Motion was tabled until report from House Committee.

Building Committee

- **Discussion on bar stool repair**
 - ❖ Approximate cost of repair for 10 bar stools would be \$750.00.
- **Discussion about the 'Ant' problem ~ needs to seriously be addressed.**
- **Nothing further to discuss at this time.**

CDR would like an Admin Committee:

- **To include: Adjutant, Finance Officer, & 1st Vice CDR.**
- **Primarily to provide back-up for key personnel.**
- **To assist with growing needs of Post and to offer more concise answers.**

Steve Willis advised all that the Post's Website is active ~ please email or write suggestions.

CDR asked that the appropriate Committees handle the issues and events at-hand.

No further business to be discussed at this time, the meeting adjourned at 2000 hours.

**AMERICAN LEGION POST #233
EXECUTIVE BOARD MEETING MINUTES
31AUG06**

The meeting was called-to-order at 1855 hours; there were 10 members present. Chaplain & Sergeant-at-Arms were absent.

Adjutant read the minutes of the 27JUL06 meeting. Bill Furr stated he was not a member of House Committee and minutes should be amended. Motion to approve minutes, as amended, approved.

Finance Officer, Mike Holland:

The Finance Report was presented for discussion.

- There will not be any further need to discuss insurance bill – it did not escalate that much & it has been paid, total cost of \$5,400; saved \$25.00 by not electing the Terrorist Clause.
- Finance Officer, Mike Holland, reported that the Liquor License has been paid in good standing, total cost of \$5,800.
- Canteen's liquor sales were up, particularly over the last three (3) weeks.

There being no further discussion on the Finance Report, the CDR made a motion that we accept the Finance Report. Motion passed.

New Business

Invitation from CDR, NAS JAX on WED, 13SEP @ 1000 hours at the All Saints Chapel to attend a POW MIA Recognition. RSVP please. Dick will contact other POWs to attend with him.

National CDR's new program: 'Heroes to Hometowns' for severely disable service members – request from Legionnaires – to assist with transition from active duty to community. Service Officer (not one here) in combination with other Posts to assist with program. Dick will inquire of Steve Hutchinson to assist.

CDR wants all Officers and Members to read Article 6-121 of the Members Handbook to know what is required of officers and members and our knowledge to policies. There will be one behind the bar for perusal and Canteen Manager is to pass along to others. CDR wants officer's input at 05OCT meeting.

Bill Furr suggested we stay ahead of the power curve this year regarding Boys State Awareness – a heads up. Dick stated that Boys State ran quite nicely last year.

CDR thanked all of those who had inputs for the newsletter; everyone seems to have grasped his concept for his tenure.

CDR stated there were seven (7) contributors to the building fund last month totaling \$600.

No further business to be discussed at this time, the meeting adjourned at 1915 hours; to re-convene for a House Committee report.

**Post #233
Executive Board Meeting
Minutes of 31AUG06**

Meeting re-convened at 1920 hours for House Committee Report:

House Committee Chairman, Bill Lee:

- ❖ Team Captains concept appears to be well at hand.
- ❖ Discussion of 60 meals on Wednesday nights vs. 40; at volunteer cooks discretion, of course.
- ❖ Discussion on increasing cost of all dinners by \$2.00 for 'Guests' meals, only (WED, FRI & SUN). A way to control this issue might be to have the members place orders – not guests.
- ❖ Elderly homes to (continue) get leftovers and/or sell as lunches.
- ❖ Discussion of reimbursement for spending on cooking supplies for Wednesday nights should be no more than \$200 (cap) on meals, unless volunteer wants to pay the extra; or the Legion could shop for the supplies.
- ❖ Saturday Golfer's Lunch has been cancelled due to lack of participation.
- ❖ Two parties coming up in September
- ❖ Ladies Auxiliary are making preparations for Halloween Bash.
- ❖ New Years Eve party – the band should have a cap of \$500. Mike Wright has ideas for band and different Karaoke participants.
- ❖ Thanksgiving Dinner - Ladies Auxiliary are not doing that dinner.
- ❖ Christmas – Ladies Auxiliary will do that dinner.

No further business to be discussed at this time, the meeting adjourned at 1930 hours.

**AMERICAN LEGION POST #233
LEGIONNAIRE MEETING MINUTES
07SEP06**

The meeting was called-to-order at 1905 hours; there were 12 members present.

Adjutant read the minutes of the 03AUG06 meeting. Minutes approved as read.

New Business

Adjutant read-in 4 new candidates for membership. Johnny Jones made a motion - all were approved.

CDR asked the Adjutant to reflect the names of new members and transfers in the minutes and the newsletter.

Johnny Jones asked that the Adjutant report the percentage (%) of membership at monthly meetings.

CDR reported that the Admin Manual is showing the dues increase for JAN07 from the AUG District Meeting. We will be discussing the increase of the dues at the NOV Meeting.

Reminder: NOV 11 is when Early Bird ends.

Officers Report

Finance Officer, Mike Holland:

The Finance Report was presented for discussion.

- A lot of high-dollar payments were made last month, i.e., Insurance and Licenses.
- Finance Report needs to indicate difference in particular funds, i.e., Specialty Fund vs. Building Fund. Steve Willis made a motion, it was passed.

Financial Report accepted as read.

2nd Vice CDR, Mike Wright:

- Reported on House Committee that he "12" Cooking Team Leaders are all in place, with one exception.
- Need a band still, for New Years.
- Adjutant read House Committee Report from EBoard Minutes of 31AUG.
- Bill Furr concerned about how to monitor the \$2.00 increase for guests. Discussion. CDR stated that eligible guests are to join the Post after 3 visits; otherwise, guests (not eligible) can come as often as they like, IAW Manual.

**Post #233
Legionnaire Meeting
Minutes of 07SEP'06**

1st Vice, Jim Ross:

- Kudos to House Committee for putting together the Cooking Teams.
- Handed out door hangers to be placed on the doors of those flying their flags.
- The purchase of a Mail Box for the Post for the community to place their flags in for burning. John Wagener made a motion, it was passed.

Old Business

CDR stated: CDR, Jim Ross & Wilbur will be attending POW/MIA Recognition at NAS JAX SEPT 13 – they will be at the Post at 0800 if anyone interested in riding with them.

CDR stated: District Meeting is SUN, 01OCT – meet at post at 1400 to catch a ride.

CDR stated: Boys State Chairman needed–deadline coming up for money & applications.

CDR stated: Post needs a Service Officer. Dick stated he would check with Steve Hutchinson. Particularly need someone to chair the ‘Heroes for Hometowns’ event. Dick stated that the next Service Officer course is at the end of OCT or NOV. It was also stated that this Post has never sponsored a Boy Scout Troop.

Johnny Jones would like the Financial Statement to be more detailed – particularly with the various funds, as was discussed earlier. Also, Five Star is offering 5.75% rate of interest on 7 month CD. Would that be better than the rate of return we are getting now? Finance Officer stated: our current rate is untouchable on the market and a change would require a minimum of \$5,000.

CDR stated: Capital Improvement is not the new building fund & that there would be no new building in the next 7 months, other than necessary repairs to present structure.

Per addendums: The membership is currently at 65.4%. The transfers are: Edward Bullock; William Clark; Patrick Crotty; Joseph Hoza; Eddie Floyd; Joseph Phinney; Richard Reilly; and, Anthony Vetere.

The new members are: Michael Barnwell; Roy Clark; James Delay; William Garing; Cristina Griffin; John Henry; Horton Hickerson; David Hollenbeck; David Lockerman Robert Lowenthal; Brian Mickley; Martin Olsen; Andrew Soltis, Jr.; Joseph Sullivan; Eric Summers; and, James Wadley.

No further business to be discussed at this time, the meeting adjourned at 2000 hours.

**AMERICAN LEGION POST #233
LEGIONNAIRE MEETING MINUTES
05OCT06**

The meeting was called-to-order at 1905 hours; there were 10 members present. Chaplain was absent, CDR Jack Blessing presided in his stead.

Adjutant read the minutes of the 07SEP06 meeting. Motion made, minutes approved with two amendments.

Officers Report

Adjutant, Patty O'Callahan:

Read in three new members. Motion made—all were approved. They are: Susan Coley, Walter Rohrer & . Adjutant reported that our Membership was at 70%.

Finance Officer, Mike Holland:

The Finance Report was presented for discussion. Motion made, report approved.

1st Vice, Jim Ross:

- New Transfers & New Members Dinner on 21OCT
- Help requested in kitchen by Patty, for assistance.
- 5th District Blood Drive ongoing.
- Veteran's Day, NOV11 at 1030 PV Cemetery – Luncheon afterwards here
- Post Master spoken to re: Posts Flag mail Box – needing his approval.
- Flags, Hats & T-shirts for sale at Post
- Thanksgiving Dinner cancelled at Post this year.
- New Year celebration cancelled at Post this year.
- Possible New Year's Day Brunch.

Motion made, Report approved.

2nd Vice, Mike Wright, Absent

House Committee Chairman, Charlie Keyes:

- The \$2.00 increase for non-members cost of dinners & breakfast was approved.
- Thanksgiving Dinner cancelled at Post this year.
- New Year celebration cancelled at Post this year.
- Possible New Year's Day Champagne Brunch.
- Dress Code after 1800, particularly no sleeveless shirts on men.
- Minors not allowed to play pool after 1800.
- No playing pool on WED & FRI during dinner.
- Dinner hours changed to: 1830 to 2000 hrs on WED & FRI.

Motion made, report approved.

Old Business

CDR reported that the Birthday Party Mixer went very well. The Canteen is doing very good.

New Business

Bill Furr discussed donation of plywood by Kathy – still in limbo... could be a temporary fix for the kitchen floor. We need to address Health Department Regulations for Safety. We would need to close the kitchen for approximately one week. John Wagener suggested we do it during Thanksgiving week since we are not hosting a dinner. Building Committee will need to determine schedule.

Don Rainey addressed Building Fund – Should we show the display more prominently? Should there be a jar for Building Fund donations at all functions? CDR reported that the balance is \$5,380 donations to-date.

Wilbur stated that the roof is in great disrepair and needs to be attended to. CDR inquired into cost of repair vs. total re-do.

CDR stated that the next District Meeting is on 12NOV at Lakeshore Post #137.

No further business to be discussed at this time, the meeting adjourned at 1935 hours.

Palm Valley Post 233
E- Board Meeting
November 30, 2006

Dick Salzarulo called the meeting to order @ 19:12 hrs

Past meetings minutes waved as Patti O'Callahan was absent.
Dick informed the group that there would be a special meeting @ 16:15 hrs before the general meeting next week. This will be to discuss disciplinary measure of a member. Patti to read minutes at next meeting.

A quorum was declared with 11 members present.

Finance Officer – Mike Holland

Mike presented the finance report. The Special Building Fund now has \$7530. Last weeks canteen deposit was only \$2000. This was due in part to no meals because of Thanksgiving. The week before the deposit was \$4,000.
Johnny Jones made a motion to except the finance report. It was seconded and pasted.

House Committee – Chuck Kees

Asked everyone to check for special events on the board at the door. The committee in reviewing the drink cost again. They may want to change the Premium Drink chips for “Top Shelf” drinks. Chuck reminded us about the special event that Ron Joy is putting together for Mike Callahan on 12/10.

Star times for dinner in being evaluated to see what has happened with the change from 6:00pm to 6:30pm. Is it good or bad?

Bill Lee said that there would be no bands for December at this time, unless something happens.

Commanders Report-Jack Blessing

Jack said that Jim Ross would be in charge of the Early Bird dinner. Dale from Sawgrass CC has offered a hog if we can have the dinner in January as he doesn't want to keep feeding it any longer.

Johnny Jones informed us that the post has been approached for a cell phone tower site. We are waiting for the formal proposal. The possibility is a “mono pole” on the back of the property or replace out flagpole with a pole that would be a tower and flagpole. The pole would be 150' high. Johnny will be checking with the State Department for legalities and how it would effect out tax-exempt statues. We would have to get the approval of our neighbors for this to go forward. Payme\$800 - \$1000 per month. The contract would be for 25 years w/ 15% increase every 5 years. The total proposed contract is \$323,000.

Unfinished business- Kitchen floor to be worked on the 2nd or 3rd week of January.

Meeting adjourned @ 19:58 hrs
Bill Furr

Special E-Board Meeting
12/7/06

Meeting called to order @ 18:26 by Dick Salzarulo

8 members present.

Meeting was called to discuss the resolution of issue regarding a member.

Jack Blessing read his incident report after interviewing Debbie & Cathy and Joyce as well as the member. Dick Salzarulo, Jack Blessing and Jim Ross interviewed Debbie, Cathy and Joyce.

Jack's recommendation was to suspend for 60-90 days w/ letter being sent informing him that any further infractions would be just cause for suspension from to Post permanently. A copy of the letter will be kept on file in the event similar issues occur again. To suspend permanently at this time would require a convening of a court and could possibly cost the Post considerable amounts of money. Creating a file will back up any future disciplinary needs.

Dick has copies of the incident reports and summations from Jack Blessing, Himself and Jim Ross to be put on file with all other papers regarding this suspension.

Mike Holland made a motion that the member be suspended for a period of 60 days based on the current incident. During the suspension any infraction would be susceptible to further review by the E-Board. Bill Furr seconded the motion and the motion passed.

Dick will send a certified letter to the member confirming our decision. He will also be called with this decision.

Meeting adjourned at 18:50hrs.

Submitted: Bill Furr

American Legion Post 233
General Meeting
December 7, 2006

Call to order 19:08hrs by Jack Blessing – Post Commander

13 members present for a quorum.

Chaplin - Clen Ward led opening prayer

Adjutant report: Patti O'Callahan out due to Mike's illness

Jack Blessing gave Adjutant's report for Patti. We had 15 – 19 transfers, new and renewals to be processed. We are at 366 members and are over 100% currently. Patti will be getting with John Wagner on processing.

Steve Willis made motion to except and was passed.

Financial report: Mike Holland was out. Current bank balance is \$28,830. This is the highest sense last march. All major bills have been paid.

Don Rainey made motion to except and was passed.

House Committee: Bill Lee – Lunch has been changed to stop at 13:30hrs. The start time for dinners will be looked at in February. The kitchen will be closed 12/11/06 through 12/15/06 for repairs to the floor.

1st Vice: Jim Ross was out. Early Bird dinner will be in February. Pig is being donated and will be cooked for the dinner.

2nd Vice: Mike Wright – Kitchen to be closed for repairs. Outside contractor will be doing the work. Need volunteer cooks to fill out the calendar.

Johnny Jones discussed the proposal for the cell tower. Jack Blessing to send letter with copy of the contract to the Sate Department for approval and request that the Not for Profit department check on how this will effect our status. Copies are available for member's inspection.

Sick Call: Mike Callahan
 John Wagner
 Fred
 Arfad

Commander: No new business

Chaplin led the closing prayer.

Meeting adjourned at 19:40hrs

Bill Furr