

Executive Committee  
April 11, 2018

Meeting called to order 18:03 by Commander Dan Wortmann.  
Salute to Colors  
Prayer by Commander

Minutes from the last meeting were read and accepted.

Finance Report was given by Malcom Marvin, we have around \$1600 between all of our accounts.

#### Old business

Payroll service- "Patriot" Ted Veber got quote, \$25 for 5 employees, Caroline Merillat will call them to get started.

#### New Business

Ted brought up Derby Day/ Cinco de Mayo requested a \$125 donation to support the raffles and contests...Caroline Merillat motioned, Roy Havakost 2<sup>nd</sup>, motioned passed.

Dave Boyd presented a question for discussion about making the House Committee and the Executive Committee meetings on the same meeting. Based on discussion the meetings will not change for now.

Caroline Merillat presented that Men's Club will be donating the proceeds of their event on April 26<sup>th</sup> to pavilion renovation. Discussion: Mike Shaar will handle all of the food and the liquor will be paid in full at the end of the night, the Legion is not paying for or receiving money for the food.

Sonny Kirkwood questioned the Commander about a letter submitted to the EBoard regarding operations of the post and if he had prepared a response. The Commander stated that he had not received a letter.

Roy Havakost gave an update on the insurance. Lockton Insurance will email the post about our policy and application for bonding for employees and officers.

Sonny Kirkwood will get bids for cleaning service.

Roy Havakost posted in indeed for canteen manager.

We need to turn in our money for Vet relief.

Request for donation to 5<sup>th</sup> district of \$150 to contribute to the hospitality  
Roy motioned, Sonny 2<sup>nd</sup> motion passed.

Ted Veber, Membership Chair said we can pay for one hotel room for attendees out of the membership account.

Need to vote and swear in Malcom Marvin as finance officer for the remainder of the term.

Malcom Marvin made recommendation for Patty Williams as canteen manager. Discussion: we talked about the indeed posting and that we will continue with the search for a canteen manager and if Patty is willing she can submit application.

Dan Wortmann presented his resignation to the Executive Committee along with the letter. Ted Veber made a motion that we accept his resignation, Dave Boyd 2<sup>nd</sup>, motion passed.

Caroline Merillat, as 1<sup>st</sup> Vice Commander, assumed the position of Commander of Post 233.

Duties and responsibilities of the bar and commander were discussed. Caroline cannot be a paid employee as the commander per IRS guidelines according to Sonny Kirkwood. Caroline will continue all of the volunteer duties with the canteen until a new canteen manager is hired. Ted Veber and Malcom Marvin will go to the bank and make the appropriate changes of removing Dan Wortmann and adding Caroline Merillat to the accounts. Caroline Merillat accepted Dan Wortmann's keys to the building and offices.

Nothing further for the good of the post.

Salute to Colors

Closing Prayer

Meeting adjourned, 18:54

Respectfully Submitted,

Torsak Vimoktayon

Adjutant Post 233