



**American Legion  
Palm Valley Post #233  
560 N. Wilderness Trail  
Ponte Vedra Beach , FL 32082  
(904) 285-2484**



*Caroline Merillat, Commander*  
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*Torsak Vimoktayon, Adjutant*  
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[www.AL233FL.org](http://www.AL233FL.org)

[www.facebook.com/groups/AL233FL/](https://www.facebook.com/groups/AL233FL/)

*“Transparency through better communication”*

#### **Executive Committee**

**August 8, 2018**

Meeting called to order 18:00 by Commander Caroline Merillat

Salute to Colors

Prayer by Commander

- Executive Board Members present in attendance, see sign-in sheet: Caroline Merillat, Torsak Vimoktayon, Allan Straw, Kevin Terranella, Mike Williams, Ted Veber, Josh, Jeff Tuper, Valerie Nordberg, and, Jeremiah.
- Minutes from the last meeting was read and accepted.

#### **Old Business**

- Commander Merillat handed out the financial report and budget. Will be done through Quick Book online. Previous version was outdated. She reviewed the report with the committee.
  - Made full inventory of the bar.
  - Review the report with detailing the line items expenses.
  - Discuss Gambling and non-profit funds.
- Men’s urinal needs repair. Discussion with maintaining a port-a-potty. Eddy the Plummer to fix the issue (Howard will call).
- Discussion made to continue to pay the membership fee for members that are  $\geq 80$  years old vs. World War II veterans. Unresolved.
- Discussion made for price adjustment for alcohol drinks. Dawn Parker, Club Manager will make a presentation to the board at next meeting. Unresolved
- Black Friday, discussion with no entertainment and use Juke Box for entertainment.

#### **New Business**

- Poker Tuesday, no profit made. We pay \$200 per month, no money made. Suggestion is to monitor profit the next month and revisit. Motion made, seconded, and approved.
- Post a sign with no alcohol outside the building/pavilion. Motion made, seconded, approved.
- Security for high volume events.

Judge Advocate-Short meeting after General Membership meeting.

Nothing further for the good of the post.

Meeting adjourned,  
Respectfully Submitted,  
Torsak Vimoktayon  
Adjutant Post 233

### **General Meeting Minutes**

**August 8, 2018**

Meeting room secured, meeting was recorded and available.

Meeting called to order by Commander Caroline Merillat

Salute to Colors

Prayer by Commander

American Legion Preambles of the Constitution recited

Minutes of the meet was reported. Motion to accept, seconded, and approved.

Guess 5<sup>th</sup> District Commander Troy Horley

Entity Report:

ALA report provided by Celeste Sheble, ALA President

SAL report provided by Howard Sheble, SAL Commander

ALR report to be submitted through email

Past Commander's Club report provided by Roy Havekost

House Committee report provided by Roy Havekost

- The volunteer and community service person for now will help with cleaning the Post.

New and Transferred members were accepted.

### **Unfinished Business**

None

### **New Business**

None

Nothing further for the good of the post.

Salute to Colors

Closing Prayer

Meeting adjourned, 20:15

Respectfully Submitted, Torsak Vimoktayon, Adjutant Post 233

**Special Executive Committee Meeting with the agenda to review and assess Dawn Parker 90 days probationary period.**

August 15, 2018 meeting called to order 19:45 by Commander Caroline Merillat.  
Salute to Colors and prayer by Commander

Executive Committee members present in attendance: Caroline Merillat, Torsak Vimoktayon, Allan Straw, Kevin Terranella, Mike Williams, Roy Havekost, Ted Veber, Josh Wathen, Jeff Tuper, Valerie Nordberg, Jerry Boland and Jeremiah Blocker.

- We are 3 weeks post installation of new officers, an unannounced visit by Jerry Brandt, Department 2<sup>nd</sup> Vice Commander and Troy Horsley, 5<sup>th</sup> District Commander, both mandated that we have until September 15, 2018 to complete an audit and identify a Financial Officer with the implication that we risk the Post closure. A couple of committee members voiced that the Post had been mismanaged likely over 2 years and to mandate a 30 day deadline is unreasonable for a proper audit, but the only recommendation provide was that we need a minimum 3 members audit committee to conduct the Post's audit.

**Old Business**

- Dawn Parker 3 months' assessment period as Post 233 Club Manager is in review. After a lengthy discussion between her productivity, attitude, commitment, and disingenuousness, the Executive Committee excluding the Commander voted against retaining her services as a Club Manager (10 against and 2 abstained).

Commander Merillat appointed an audit team (Jerry Boland, Roy Havekost, Jeremiah Blocker, and Jason Odom).

Nothing further for the good of the post.

Meeting adjourned,  
Respectfully Submitted,  
Torsak Vimoktayon  
Adjutant Post 233