Executive Committee & General Membership Meeting
Monday, April 13, 2026 (6:00 PM)



American Legion
Palm Valley Post #233
560 N. Wilderness Trail
Ponte Vedra Beach, FL 32082
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Mitch Harding, Commander
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Sonny Kirkwood, Adjutant
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- ✓ Commander Harding opens the meeting at 6:01 PM.
- ✓ Colors in place, hand salute.
- ✓ Pledge of Allegiance.
- ✓ Chaplain offered prayer.
- ✓ Adjutant Kirkwood verifies quorum. Post officers in attendance: Commander Harding, Adjutant Kirkwood, SAA Vosmik, Vice Childs, Vice McMahon, Chaplain Jacobs, PCC Havekost, Historian C. Jorgenssen, Vice H. Jorgensen.
- ✓ Executive Board attendance: Bob Broderick, excused PC Wortmann.
- ✓ General Membership (all entities): Twenty-one (21) attended. Acknowledged SAL Commander Sheble, Auxiliary President Hanson, Past President Julie Kay and Celeste Sheble.
- ✓ Minutes from the previous meetings are posted online.
- ✓ Commander Harding provided "State-of-Condition" of the Post:
    - Commander Harding opened both meetings with thanking everyone who has "stepped-up" to volunteer for post officer positions. However, the Post ***NEEDS*** officers that ***"actually"*** performs the duties (i.e., 1st Vice (Membership), 2nd Vice (Kitchen, food preps, ordering, etc.), 3rd Vice (Maintenance), Finance Officer (weekly reconciles, tax documents submissions, licenses, etc.), Executive Board and Program Chairpersons.
    - Commander addresses upcoming elections and personal changes. Commander Harding informed the Executive Committee during his next year (if elected) as Commander, he will be traveling out-of-town monthly and 1st Vice Commander will assume commandership in his absence. If the Post doesn't get more legionnaires volunteering for officer positions and training, next year's elections may be a mood point and Post assets and Charter could be turned over to Department.
    - Commander's email outlining the structural challenges of the Post, necessary repairs, and concerns. Executive Board's acknowledgement of current conditions and moving forward.
    - Second round of nominations: Mitch Harding (Commander), Sonny Kirkwood (1st Vice Commander), 2nd Vice Commander vacant (Harry Jorgesen stepped down and accepted E-Board position, 3rd Vice Commander Brian Childs, 4th Vice Commander Mike McMahon, Chaplain Bill Jacobs, Historian Catherine Jorgensen, E-Board nominations: Bob Broderick, Harry Jorgensen, PC Dan Wortmann.

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- **Post signage update** – SHARKS Signs reimbursed the Post; lost $2,077.00. This loss was approved by the Executive Board members and officers. Reimbursement from SHARK'S -- $2,923.00.
- **Bathrooms update** – Lowe's is helping to finish Ladies' Restroom renovation. Auxiliary Unit 233 will complete decorations, etc. Men have one urinal not operational: on the list to repair. Vice Commander Childs will touch base with Lowe's.
- **Ice Machine flooring** – flooring needs to be replaced: on the list to repair. Additionally, Post paying $218 a month for rental; E-Board approved procurement of a new ice machine not to exceed $1,000.00 – motion/second approved.
- **Walk-in Cooler update** – $450 recent repairs. Cooler is leaking and costs to investigate, and repair, potentially exceed buying a new cooler - $3,000 approximately. Tabled.
- **Flooding in The Bunker** – a priority with rainy season approaching and future rentals. On the list to repair.
- **Kitchen** – shelving being replaced in the pantry; status ongoing.
- **AUX Conference Room** – work in progress to clean out and make functional "again."
- **Camera/Security System –** Post currently doesn't own the cameras and equipment installed by ADT. Contract up for renewal for three years (June 2026). Commander Harding stated he could put a system/DVR cheap. Motion made/second to cancel contract renewal and install new system. Approved.
- **Structural Engineer Report –** Commander Harding provided overview the inspection revealed "potential" structural issues in the front of the building along with internal flooring and external walls with mold, mildew, and cracks. Executive Board approved operating with no more money invested in the building minus emergency/safety issues.
- **ALR Charter** – Rider's Charter approved by Department.
- **Boys State** – Post sponsored three candidates; SAL paid for transportation. Recommendation proposed to have the candidates brief the membership on their experience. Approved. Date TBD.

- **Financial update**:

    - Commander addresses the bank balance discrepancies (last several finance reports) with POS and QuickBooks double tracking/reporting. Also, revisiting monthly ACH reoccurring charges to reduce overhead costs. Motion made/second approving Finance Report subject to audit. Approved.

Membership Account:	$1,596.28
Operations Account:	$4,850.75
Building Account:	$3,980.52
Money Mrkt/QOH Account:	$871.29
Total Cash Assets 4/13/2026:	$11,298.84**

Note: Post has $700 cash for bartender bags/Petty Cash Fund (not included**)

- 2026-2027 Election nominations (final). Commander Harding can't "STRESS ENOUGH" we need help with officers' positions for 2026-2027. All nominations will be approved at the May 2026 General Membership meeting. Instillation date TBD.

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- ✓ **Old Business**: See March minutes.
- ✓ **New Business**: Vice Commander McMahon addressed better marketing strategies. Progress in work.
- ✓ **Bar Manager Position**: Randi Shields recommended for position; compensation approved for $1 hour increase. Motion/second approved.
- ✓ **Legion Palooza** Saturday, April 18th – ALL HANDS-ON DECK NEEDED!!!
- ✓ SAA Vosmik had the Post carpet cleaned – looks great!
- ✓ Chaplain offered closing prayer.
- ✓ Colors in place, hand salute. Commander Harding adjourns the meeting.

For God and Country,

Mitch Harding (2025-2026)

Commander, Palm Valley Post 233 Department of Florida