



**American Legion
Palm Valley Post #233
560 N. Wilderness Trail
Ponte Vedra Beach , FL 32082
(904) 285-2484
www.AL233FL.org**



Edward d'Avi, Commander
Cell: 321-427-1740



Executive Board Meeting
August 9, 2023
Minutes

The meeting was called to order at 6:00pm by Commander Ed d'Avi with a salute to the flag and a prayer by Chaplain Doris Gill.

A quorum of ten (10) officers were present, Cmdr d'Avi, 3rd VCdr. Wortmann (PC), Chaplain Gill, Finance Officer Paterson, JA Havekost(PC), SAA Hyatt, EBrd members McEvoy, Gleason, Donato and Pearson. Officers excused were, 1st VCdr. Kirkwood and Adjutant Terranella.

- The Commander reminded everyone to stay focused on the POSITIVE. The break-in to the Post on August 3rd was discussed, the suspect appeared to be a white male, early aged, medium height, operating KIA Sportage SUV, maroon in color, the SJSO continues to investigate.
- We are looking for a replacement for Kevin Terranella as the Adjutant. Kevin kindly agreed to stay on until a replacement can be found.
- Since the last meeting the Commander has appointed an ad hoc long range planning committee, (1 to 5 years) consisting of himself, 1st VCdr Kirkwood (Chair) and FO Paterson, and Eric Morris Construction (for conceptual estimates) Goals of the committee will be to examine three (3) options for the post.
 - 1/ Renovate present building bathrooms, make ADA compliant, include new front ramp, estimate of \$82,500
 - 2/ Erect new building on rear property, 6,000 GSF, estimate \$1.4M, 7,500 GSF estimate \$1.7M.
 - 3/ New building on new site (no specific site has been examined)with land equity reducing mortgage costs.
- The commander noted that since the last meeting PC Wortmann has accepted the position of 3rd VCdr with additional facilities duties and responsibilities. Also, Jim Pearson has been appointed to the Executive Committee.

OLD BUSINESS:

- Well status report, a new 'Salt & Pepper' well will be drilled to supply water to the post. The olde Artesian well will be capped and remain for future irrigation purposes. John Gracy and Hulihan's Territory are working on the well's completion. This work is being done as a donation. Commander d'Avi is keeping SJ County Health Dept. informed of the progress.
- Pool Table, we are still looking for a youth group or organization to accept our pool table as a donation to support local youth in our area.

- Electrical surge suppression has been installed on our HVAC system by Joe Rudolph, master electrician. An electrical chase has been run to the new Post sign at the street and will be connected soon.

FINANCE:

- Finance Officer Paterson discussed the financial health of the Post during this temporary period of closure. Work is almost finished on the processing of the 990 form to the IRS before submittal and other forms required for federal approval. FO Paterson has asked for an assistant, who he will train. Suggestions are welcomed. Finance reported attached below.
- The current POS system was discussed and plans are being investigated to obtain other vendors for the system which include automated inventory tracking from a local service office. The current POS requires service from a Tallahassee vendor.
- Re-opening date, is still uncertain at this time. FO reported that reopening depends on completion of reconciling/resubmitting of bank statements both Legion and SAL, the 990 forms, the EIN and State Tax Exemption forms, approval of the new well by the SJ County Health Dept.

NEW BUSINESS DISCUSSED:

- We need an experienced volunteer to come forward to survey pricing of food and drinks at other legion posts, ie 129, 316, 283 etc. and create a spreadsheet for determining prices for our Post.
- SJC Fire – Rescue building inspection was conducted on August 4th, and we passed w/o any violations. It was noted that the CO2 tanks must be chained to the wall.
- The ice machine (leased) was serviced on August 3rd, the compressor was replaced on Aug. 4 by Easy Ice Co.
- Upcoming presentation are proposed for the September meeting. Anthony Braden, Scout Troop 718 has built several flag disposal boxes as an Eagle Scout project and he will present one to our Post. 5th District Commander Mike Garcia will also be on hand as Post 37 is sponsoring this scout. Mike Donato reported that a female Nease HS JRNROTC student has been advanced to the National competition.
- Kitchen plan discussed. A proposed kitchen modification plan was proposed to ready us for food service. Donations of and for such equipment were requested by the plan committee of d'Avi, Kirkwood, Wortmann, Paterson and Shaar.
 - 1/ Microwave (priority 1) \$290+
 - 2/ Aluminum sheet pans (priority 1) \$150+
 - 3/ 36" chargrill broiler (priority 1) \$989+
 - 4/ 36" gas range (priority 1) \$2,440+
 - Priority 1 cost estimate \$3,869+

 - 5/ Holding warmer (priority 2) \$1,695+
 - 6/ 2- storage shelving (priority 2) \$155 ea = \$310
 - 7/ Sink faucet (priority 2) \$205+
 - Priority 2 cost estimate \$2,210+

 - 8/ Dishwasher (priority 3) \$5,223+
 - Grand total cost estimate (via Amazon) \$11,302 +

There being no further business at this time there was a motion and second to adjourn. Chaplain Gill offered a closing prayer. Commander d'Avi called for a salute to the flag. Meeting adjourned at 7:05pm.

PC Roy Havekost, Recording Secretary (pro tem)



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General Membership Meeting
August 9, 2023
Minutes

The meeting was called to order at 6:00pm by Commander Ed d'Avi with a salute to the flag and a prayer by Chaplain Doris Gill, POWMIA flag placement by SAA Bill Hyatt and Pledge of Allegiance lead by 3rd VCdr Dan Wortmann.

A quorum of fourteen (14) members and guests were present.

Commander d'Avi recognized past commanders Wortmann and Havekost on attendance.

The minutes from the July meetings were posted on the website. Motion to approve and second, no corrections or discussion, motion passed.

The Commander recapped the bullet points listed in the Executive Board meeting, followed by some discussion. The new officer appointments were announced. There is currently no firm date set for reopening the post, but hopefully by the end of August all reports, applications and IRS forms will be approved for us to move forward with the reopening.

ALA President/ 5th District ALA President, Julie Kay gave her report and also spoke about the two ALA juniors that made it to the State competition and one of them to National.

SAL Adjutant Howard Sheble gave an abbreviated progress report.

There being no further business to come before the membership, motion and second to close meeting.

Chaplain Gill offered a closing prayer. Commander d'Avi called for a salute to the flag.

Meeting adjourned at 7:49pm.

PC Roy Havekost, Recording Secretary (pro tem)

Palm Valley American Legion Post 233

Statement of Finances

As of 9 August 2023

Vystar Membership account

Ending balance -	\$2094.74
Deposits -	\$0
<u>Debits -</u>	<u>\$0</u>
Total -	\$2094.74
Invoices to be paid	\$ 448.67
Total -	\$ 1,646.07

Vystar Operating account

Ending balance	\$5549.70
Deposits	\$400.00
<u>Debits</u>	<u>\$0</u>
Totals	\$5949.70
<u>Invoices</u>	<u>\$-991.35</u>
<u>Held Invoices</u>	<u>\$-914.16</u>
Balance	\$3595.52 (Note: a \$600 fee is needed for IRS)

PNC Bank account

Ending balance	\$240.00
Deposits -	\$0
<u>Debits -</u>	<u>\$0</u>
Total -	\$240.00