



**American Legion  
Palm Valley Post #233  
560 N. Wilderness Trail  
Ponte Vedra Beach, FL 32082  
(904) 285-2484  
[www.AL233FL.org](http://www.AL233FL.org)**



*Edward d'Avi, Commander*  
Cell: 321-427-1740



**EXECUTIVE COMMITTEE MEETING MINUTES  
WEDNESDAY, JULY 12, 2023**

- The meeting was called to order at 6:06 PM.
- A quorum of (nine) 9 members were present. Commander d' Avi opened the meeting with the salute of the flag followed by the opening prayer offered by Chaplain Doris Gill. Board members in attendance were Commander d' Avi, 1<sup>st</sup> Vice Sonny Kirkwood, Chaplain Doris Gill, Finance Officer JP Paterson, Steve McEvoy, Rodney Gleason, SAA Bill Hyatt, and PCC Representative Dan Wortman. Excused were Adjutant Kevin Terranella, Michael Donato, and Judge Advocate Roy Havekost.
- Commander d' Avi started an Executive Committee self-introduction of all members in attendance.
- Commander d' Avi then talked about the "negativity" of the word "GOSSIP" and provided the following definition: "CASUAL OR UNCONSTRAINED CONVERSATION OR REPORTS ABOUT OTHER PEOPLE, TYPICALLY INVOLVING DETAILS THAT ARE NOT CONFIRMED AS BEING TRUE." He further stated, "THAT OUR PLEDGE IS TO BE OPEN, TRUTHFUL, AND TRANSPARENT." His message is clear: "YESTERDAY HAS PASSED; TOMORROW IS PROMISED TO NO ONE, BUT TODAY IS A GIFT WHICH IS WHY IT IS CALLED THE PRESENT. LET'S BE FOCUSED AND POSITIVE. LET US NOT BE ANTI-ANYTHING OR ANYBODY, BUT LET US BE PRO POST 233."
- Corrections to the minutes from the June 14, 2023, Meeting to reflect paragraph five stated: "The Commander further stated that hopefully within the next 7-10 days that the Post will be able to reopen for business." Correction made to reflect "in July." Secondly, in the same paragraph, the word "State" EIN to be corrected to reflect "Federal." A motion made and second to amend.
- Commander d' Avi thanked more than thirty-one (31) people who attended the Post clean-up to include five (5) other Posts and Nease High School NROTC cadets.
- Post new sign: Commander expressed gratitude to Luke Schneider (SAL), Dwayne Cantrell (friend of the Post), and Rodney Gleason (E-Board member & neighbor) for their labor and arduous work. Light on the sign is forthcoming.



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**EXECUTIVE COMMITTEE MEETING MINUTES  
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- Commander d'Avi disseminated a spreadsheet that depicts the current ongoing list of action items and their status/costs.
  - Announced the removal of two palm trees in front of the post.
  - Well status: Need to replace the submersible pump and additional equipment. The potential costs \$9,500.00. Motion approved.
  - HVAC System: Large unit suppressor has been fixed. Power surge blew the compressor out – potential \$1,400-\$1,500 for labor and refrigerant. Unfortunately, Beaches Energy recognized that we are “commercial” account and would not include the unit under warranty. The Commander did state to have a Master Electrician install one for the costs of the suppressor. Motion approved.
  - Supplied a sample of future events to include labor volunteer force from AL, SAL, and AUX. Probable future entertainment and Staff planning to ramp-up to full operations.
  - Cashflow: Commander said right now it will take about \$3500 per month without any operations for the Post to exist, and more when it opens.
- New Business:
  - Commander said, “WE WANT TO OPEN SOON.” However, the following actions and achievements need to occur before opening:
    - Reconciling back statements to include Mamasamas’ Restaurant updates on taxes, etc.
    - Submitting IRS Form 990 for reinstatement of tax exemption as 501©19 (penalties, etc., are unknown).
    - EIN (Employee Identification Number) reinstatement
    - State tax exemption reinstatement (penalties, etc. are unknown).
    - Well pump installed and approved by County.
    - Reinstating Post insurance
    - Renew Beverage License (expires 9/30/2023)
    - Pool table removal and being donated to Youth Children or Veteran Organization. Approved. High top from northside of bar completed for more occupancy opportunities and flexibility of the use of Post facilities.
    - Potential installation of gaming machines for added revenue.



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**EXECUTIVE COMMITTEE MEETING MINUTES  
WEDNESDAY, JULY 12, 2023**

New Business (continued):

- Point of Sale System (Clover), future staff training, bar tending training (online) etc.
- Potential future Line of Credit and/or bank loan to cover monthly expenses despite not being open (see Finance Report).
- Flag Box. In August, the Post will receive a new Flag Box designed and made an Eagle Scout Project. Referred to us by District Commander Mike Garcia.

○ Finance Report:

- Finance Officer's (FO) Report:
  - Vystar Membership Account: \$1,475.74
  - Vystar Operating Account: \$10,170.76 (Invoice approved for \$813.81) making new balance: \$9,356.95.
  - PNC Banking Account: \$252.00
  - A motion made and second to "potentially" opening an Equity Line of Credit" by the Finance Officer not to exceed \$25,000. Motion approved. Furthermore, the FO stressed the importance of getting the IRS 990 submission approved followed by State and Local County approvals to be able to open "cleanly." Other issues are property insurance renewal and current ongoing residual contracts in place that would cost more to cancel/incurred penalties for cancellation (i.e., ice machine).

- Chaplain Doris Gill offered closing prayer.
- Commander d'Avi called salute of the Flag. The meeting was adjourned at 6:59 PM.

Submitted by:

Sonny Kirkwood  
Post 1<sup>st</sup> Vice Commander  
(Acting Adjutant)  
American Legion Department of Florida

Approved:

Ed d'Avi  
Post Commander  
Post 233  
American Legion Department of Florida





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**GENERAL MEMBERSHIP MEETING MINUTES  
WEDNESDAY, JULY 12, 2023**

- The meeting was called to order at 7:04 PM.
- A quorum of (TEN) 10 members and guests were present. Commander d' Avi opened the meeting with the salute of the flag followed by the opening prayer offered by Chaplain Doris Gill.
- First Vice Commander Kirkwood led in the Pledge of Allegiance.
- Commander d' Avi recognized past Post 233 Commanders (Sonny Kirkwood and Dan Wortmann).
- Commander d' Avi then talked about the "negativity" of the word "GOSSIP" and provided the following definition: "CASUAL OR UNCONSTRAINED CONVERSATION OR REPORTS ABOUT OTHER PEOPLE, TYPICALLY INVOLVING DETAILS THAT ARE NOT CONFIRMED AS BEING TRUE." He further stated, "THAT OUR PLEDGE IS TO BE OPEN, TRUTHFUL, AND TRANSPARENT." His message is clear: "YESTERDAY HAS PASSED; TOMORROW IS PROMISED TO NO ONE, BUT TODAY IS A GIFT WHICH IS WHY IT IS CALLED THE PRESENT. LET'S BE FOCUSED AND POSITIVE. LET US NOT BE ANTI-ANYTHING OR ANYBODY, BUT LET US BE PRO POST 233."
- Corrections to the minutes from the June 14, 2023, Meeting to reflect paragraph five stated: "The Commander further stated that hopefully within the next 7-10 days that the Post will be able to reopen for business." Correction made to reflect "in July." Secondly, in the same paragraph, the word "State" EIN to be corrected to reflect "Federal." A motion made and second to amend. Commander stated minutes of last month's meeting are posted on the website and a motion made, second to approve the minutes with corrections. Approved.
- Commander d' Avi thanked more than thirty-one (31) people who attended the Post clean-up to include five (5) other Posts and Nease High School NROTC cadets.
- Post new sign: Commander expressed gratitude to Luke Schneider (SAL), Dwayne Cantrell (friend of the Post), and Rodney Gleason (E-Board member & neighbor) for their labor and arduous work. Light on the sign is forthcoming.



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  - Supplied a sample of future events to include labor volunteer force from AL, SAL, and AUX. Probable future entertainment and Staff planning to ramp-up to full operations.
  - Cashflow: Commander said right now it will take about \$3500 per month without any operations for the Post to exist, and more when it opens. Mentioned the potential revenue of installing gaming machines (Some posts have net as much as \$30K a month on their machines).
- New Business:
  - Commander said, “WE WANT TO OPEN SOON.” However, the following actions and achievements need to occur before opening:
    - Reconciling back statements to include Mamasamas’ Restaurant updates on taxes, etc.
    - Submitting IRS Form 990 for reinstatement of tax exemption as 501(c)19 (penalties, etc., are unknown).
    - EIN (Employee Identification Number) reinstatement
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**GENERAL MEMBERSHIP MEETING MINUTES  
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**New Business (continued):**

- Pool table removal and being donated to Youth Children or Veteran Organization. Motion was approved. High top from northside of bar completed for more occupancy opportunities and flexibility of the use of Post facilities.
- Point of Sale System (Clover), future staff training, bar tending training (online) etc.
- Potential future Equity Line of Credit and/or bank loan to cover monthly expenses (approximately \$3,500 per month) despite not being open (see Finance Report).
- Flag Box. In August, the Post will receive a new Flag Box designed and made an Eagle Scout Project. The Eagle Scout Project was referred to us by District Commander Mike Garcia.

○ **Finance Report:**

- **Finance Officer's (FO) Report:**
  - Vystar Membership Account: \$1,475.74
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- Chaplain Doris Gill offered closing prayer.
- Commander d' Avi called salute of the Flag. The meeting was adjourned at 7:52 PM.

Submitted by:

Approved:

Sonny Kirkwood  
Post 1<sup>st</sup> Vice Commander 233  
American Legion Department of Florida

Ed d' Avi  
Post Commander 233  
American Legion Department of Florida