

American Legion Post 233 7/9/25

Minutes of the executive meeting at 6 PM on 7/9/25

Attendees:

James (Jim) Warwick - Commander
Richard (Rich) Kent - Adjutant
David (Dave) Brannon - Financial Officer
Mitch Harding - First Vice Commander
Tony Correia - Second Vice Commander
Sunny Kirkwood, USO PC Representative
Greg Cressman
Larry Vosmik
Kelly Brannon

Location – American Legion Post 233 bunker

Commander Warwick opened the meeting with a discussion on the ADT security system. We currently have an unbreakable three-year contract with ADT Security. ADT requires a person who is a member of Post 233 as the Post contact. The contact cannot be "American Legion Post 233". There was no volunteer to be the contact for the Post. No one was selected to be the contact.

The doors of the bunker and the post meeting rooms are secured with electronic codes. Certain members have their individual code to open these doors. Only three members have the code to disable the security system. Therefore, those who do not have codes to disable the security system must use the doors only when the post is open to prevent an unwanted security call.

Second Vice Commander Correia pointed out that the Post needs metal shelves in the kitchen because the existing wooden kitchen shelves are not allowed per code for commercial kitchens. ALA Sylvia Bass (American Legion Auxiliary) will be asked to provide these metal shelves.

A discussion was held concerning a memorial that will take place at the Post. There will be no charge for the memorial as a benefit of being a member of the Post. The memorial will be restricted to two hours during the Post normal open hours.

Discussions were held concerning increasing revenue for the post. As discussed later by Financial Officer Brannon, the Post revenue is not meeting its expenses. At one time in the past, steak night price of \$25 was to increase to \$30. This increase in price did not take place. At this meeting, the pricing was discussed again and the increase was declined. The price remains \$25 per person.

Drink prices are, in most attendees' opinions, lower than the surrounding area. It was decided that Financial Officer Brannon and Bar Manager Hanna will determine new prices based on increasing the price of each drink to the nearest dollar. For example, bottled beer, which is currently \$3.50, would be raised to four dollars. Draft beer, which is currently three dollars, may be raised to four dollars per glass.

We currently have a contract for cleaning the post after events. This service cost \$764 per month. Bar Manager Hanna has possibly volunteered to do the cleaning at \$100 a week, which is approximately \$400 a month, under a 1099 contract. It was agreed that Bar Manager Hanna should be approached to do this work.

We currently pay \$551 per month for a dumpster with the capacity of 4 yd³. In order to save money, it was agreed that the post would investigate a 2 yd³ dumpster presumably at a lower price (perhaps half of the \$551 per month = \$275/month).

A discussion was held on the cost of sending out texts to members with brochure attachments. Brochure attachments add to the expense of this texting. The merits of the benefits of having brochures attached to texting to a certain segment of our members was weighed against the extra cost. No action was taken.

Financial Officer Brannon gave a presentation on our current finances using the month of June as an example. Future expenses include:

Kitchen suppression system	\$3150
T-shirts	\$2000
Water testing	\$1500
Landscaping	\$1000
Burning City Plex	<u>\$500</u>
Total	\$8150

The Post Discussion does not have enough money to pay for the steak dinner food for the July 11 (this Friday) event. The consensus was not to cancel the event.

A donation letter was discussed. A letter will be developed to send out to the membership in hopes that we can collect additional revenue from the membership.

To do list:

- (1) Select an American Legion Post 233 member to be the ADT representative for the Post.
- (2) Resolve security issue of access to the Post during unopened hours.
- (3) ALA Silvia will provide some metal shelving for the kitchen.
- (4) Drink prices will increase as decided by Financial Officer Brannon and Bar Manager Hanna.
- (5) Bar Manager Hanna will be asked to clean for \$100 per week. The current service will be canceled once an agreement with Hanna is reached.
- (6) Changing the dumpster to 2 yd³ will be investigated.
- (7) A donation letter will be developed and sent to the membership.

Submitted on 7/17/25, Richard Kent.

Executive Meeting of Post 233, American Legion.