



**American Legion  
Palm Valley Post #233  
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September 19, 2023

**Subject: POST 233 SITREP 001-2023**

Members of Post 233,

These SITREPS are my way to communicate with you and where we are regarding the opening of Post 233 and the future! This is where we are at:

- Our Federal Employee Identification Number (FEIN) is active and fine.
- Our 501©19 Status was revoked 11/15/2022; however, posted revoked 03/13/2023.
- Alcohol, Beverage, and Tobacco license has been renewed under Ed's tenure.
- SAL and ALA have made donations to allow activating Post Insurance and bonding effective 9/25/2023.
- The hot water and well installation are still in the works and must be completed NLT 9/30/2023 and followed by Health Department clearance. Furthermore, our current Point of Sale (POS) system (Clover) is being activated; the previous POS contract has been cancelled with no cancellation fees and reimbursement forthcoming. We need to hire a part-time Canteen Manager to initiate alcohol orders, pricing, and oversight (20-25 hours a week/hourly rate TBD. Once the aforementioned items are completed, I will recommend to the E-Board that we start a soft opening with days of being closed Monday, Tuesday, and Wednesday; open on Thursday and Friday (4:00 PM – 10:00 PM), Saturday 11:00 AM – 9:00 PM, and Sunday (9:00 AM – 9:00 PM) with breakfast sponsored by (AL, SAL, or ALA) followed by NFL Sunday festivities (schedule TBD).
- Finance Officer (JP) has stepped down as the Post Service Officer and assumed additional responsibilities as the Post Judge Advocate. Approved by the E-Board.
- Roy Haverkost (Judge Advocate/Post Historian) and Kevin Terranella (Adjutant) have resigned.
- The following positions at the Post must be filled ASAP: Post Adjutant, 1<sup>st</sup>, 2<sup>nd</sup>, and 4<sup>th</sup> Vice Commanders; Service Officer, and one Executive Board member. I have asked past Post Commander Ed d'Avi to remain active with the Post as my Special Projects Officer and he accepted.
- Until we get reinstated as a tax-exempt non-profit status, we will be required to pay sales tax on all purchases and sales.
- Pig Roast/fundraiser is being rescheduled TBD.
- Need to have a certified plumber come and fix a leak and install appropriate plumbing for the waterless hot water heater. Costs TBD/approved by the E-Board.
- Anyone having a financial background, we need an Assistant Finance Officer (unofficial position).

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- One Sunday, September 9/19/2023, I conducted an Emergency E-Board meeting. Official visitors included the Northern Area Commander, 5<sup>th</sup> District Commander and 1<sup>st</sup> Vice Commander along with the SAL Commander and officers. I am grateful for everyone's attendance.
- We walked the property and identified maintenance and safety issues that must be addressed before opening – this takes money!!! Grease trap, septic system, rodents, and exterior repairs.
- Finance Report presented and approved subject to audit. All Federal and State documents have been submitted to regain our non-profit/veteran organization status.
- I have initiated property appraisal if the membership elects to sell the property; possible sale and relocation within St. John's County/Nocatee, building renovation costs (three quotes), and seeking land donations to build a new post – a lot of balls in the air!!!

In closing, I know this is a lot to digest but rest assured myself and elected/appointed Post Officers are dedicating many hours to try and weather this storm and get back to Post normalcy. Please pray for our Post and future.

For God and Country,

Sonny Kirkwood  
Commander Post 233/PC 2015-2016  
Department of Florida