



**American Legion  
Palm Valley Post #233  
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October 2, 2023

**Subject: POST SITREP 03-2023**

Members of Post 233,

Yesterday afternoon we conducted an Emergency Executive Committee meeting and below was the agenda. The meeting was very productive, and the E-Board has even more insight into OUR challenges. Having said that, I cannot stress enough to attend next week's General Membership meeting! We have a lot of positions vacant, and they need to be filled ASAP. Next week's General Membership meeting is at 7:00 PM – **I need attendance!!!!**

**EXECUTIVE COMMITTEE MEETING  
SUNDAY, OCTOBER 1, 2023 @ 4:00 PM**

- **Commander:** One rap of the gavel. SAA secure the meeting room.
- **Commander:** Three raps of the gavel, call membership to attention.
- **Commander:** Colors of our Country being in place...hand salute...two
- **Commander:** Uncover and our Chaplain will offer prayer.
- **Commander:** Recover. I now declare this Emergency Executive Board Meeting of Palm Valley Post 233, Department of Florida convened.
- **Commander:** will call to order to ensure we have a quorum (min of seven (7) members).
- **Commander:** Motion will be accepted for the minutes from the last EB be approved as posted on the website – any corrections?

**COMMANDER'S COMMENTS FROM LAST E-BOARD MEETING SEPTEMBER 12, 2023**

- ✓ Last E-Board was "somewhat" heated with cross information with what the Post can and can't do – some tempers flared including mine! I apologize for my actions.
- ✓ Past Commander Ed was frustrated and elected to resign; I accepted the Commandership position and was sworn in by the 5<sup>th</sup> District Commander Mike Garcia on September 17<sup>th</sup>, 2023.
- ✓ I will refer to my previous SITREPS if you have any other questions.

**FINANCE OFFICER'S REPORT:** Need motion to accept the report subject to audit.

**OLD/NEW BUSINESS:**

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**EXECUTIVE COMMITTEE MEETING  
SUNDAY, OCTOBER 1, 2023 @ 4:00 PM**

- Old business hasn't changed! We still need to get the well installation completed and approved by the Health Department to open. Pressure gage on the well needs to be installed, too. (Donated)
- Will need to hire a plumber to plumb in the donated waterless hot water system; remove existing hot water heater and replace with stacked washer/tryer – more monies down the road!
- Upon opening, meals and drinks will be served on plastic non-useable cups, plates, and utensils until we “MOVE FORWARD.”
- Need to investigate hiring a 20–24-hour (a week) Canteen Manager to manage orders, etc. Hours of operation TBD. Wage: \$15 per hour. Needs approval.
- Check preventative maintenance list for the manager and bartenders will be reinstated to prevent future deterioration of the Post.
- Gambling machines – need approval.
- MY MESSAGE: If we are going to survive, it must be a TEAM EFFORT! Right now, there are three of us (myself, JP, and Ed) doing the grunt work – we need officers' positions filled in engaged and get trained. The Fall American Legion Conference in being conducted in Orlando 17-19 November at the Caribe Royale. Please visit the legion website to sign-up for courses to better understand the procedures and protocols of being a part of this great organization. (Note: Hospitality Rooms).
- Will ask the ALA and SAL to ensure their refrigerators and cleaned and ready for Health Department inspection.
- Reimbursement costs to PC Ed \$450 (Liquor License). \$382.46 for electrical wiring – need approval.
- Home Equity Line of Credit (HELOC) for up to \$25K approved on September 12, 2023. Confirm approval.
- ZOOM Meeting conducted with Post Commander, District Officers, and Northern Area Commander this week. All are concerned and are willing to help; however, please understand the previous leadership, post officers, and membership allowed our current situation to happen!
- POS system fully operation and bar stocked. The Finance Officer asked for bar pricing input – two responses received.
- Before we open, **WE WILL HAVE AN ALL-MEMBERS CLEAN-UP DAY AGAIN! DATE TBD.**
- This week my goal is to get the well operational with Health Department approval. (In harmony with Ed).
- As far as the suspected mold issue is concerned, we will revisit the topic if it exists and make appropriate corrections to ENSURE the safety of our members and guests (IF ANY EXISTS).
- I will still investigate future SHORT and LONG-TERM plans for Post 233 and make a presentation later. Let's just open!!!!
- In closing, if we can't get enough members at NEXT Wednesday's General Membership meeting to step-up and assume the vacant positions, we are going to have a difficult time moving forward and opening.

**Commander:** Anything else for the good of the American Legion. Please rise and remove your cover. Chaplain, please deliver closing prayer.

**Commander:** One gavel, I declare this Executive Committee Meeting of Palm Valley Post 233 Department of Florida adjourned at 5:30 PM.

FOR GOD AND COUNTRY,

Sonny Kirkwood

Commander, Post 233 (PC 2015-2016)

Department of Florida

Past 5<sup>th</sup> District Adjutant/Assistant Adjutant Department of Florida