



**American Legion
Palm Valley Post #233
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Sonny Kirkwood, Commander
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Greg Cressman, Finance Officer
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December 21, 2023

Subject: SITREP 12-2023 AND SPECIAL EXECUTIVE BOARD MEETING 12/21/2023

Post hours for the upcoming Holidays:

Friday (12/29) Open @ 4:00 PM Close 9:00 PM Friday (12/22) Open @ 11:00 (Pavilion closed for a private party) Close 9:00 PM
Saturday (12/23) Open @ 11:00 AM Close 9:00 PM
Sunday (12/24) Open @ 11:00 AM Close 6:00 PM
Monday (12/25) Open @ 11:00 AM Christmas Dinner served 12-3 PM (Donations) Close 6:00 PM
Saturday (12/30) Open @ 11:00 AM Close 9:00 PM
Sunday (12/31) Open @ 11:00 AM Close 6:00 PM
Monday 1/1/2024 Open 11:00 AM Close 6:00 PM

Today, I conducted a Special Executive Board meeting to discuss and approve measures to move forward with the future of Post 233's Building replacement and Pavilion renovation. Present were me, Greg, Steve, Rodney, Jim, and phone call approval with Dorris Gill and Dan Wortmann (quorum).

- ✓ Approved the Ratification of Donor(s) agreement that the six (6) donors at \$10,000 each; all monies are earmarked for Pavilion renovation and any excess will be deposited in the Building Fund. These monies WILL NOT be used for Operational expenses and payroll. All E-Boards signed.
- ✓ Approved pavilion remodel expenses (total donation \$60,000) to be under a blanket authorization (Greg Cressman is appointed Project Manager) and will provide a monthly detailed financial report at the monthly Executive Meeting/General Membership meetings.
- ✓ Approved new Canteen pricing effective immediately. Approved.
- ✓ Approved the activation of the Pull Tab machine; pull tabs were purchased in 2018 and not used!
- ✓ Consolidation of vendors (i.e., All gaming machines, music, and ATM will be under Gary Coleman). Approved.
- ✓ Approval of Greg Cressman as Finance Officer and Brian Holmes on Executive Committee.
- ✓ Approval to hire cleaning weekly at \$75 a week; approved.
- ✓ Update E-Calendar via website; Commander will coordinate with Roy Havekost.

For God and Country, Sonny Kirkwood (PC 2015-2016)

Post Commander 233 Palm Valley Florida (2023-2024) Department of Florida